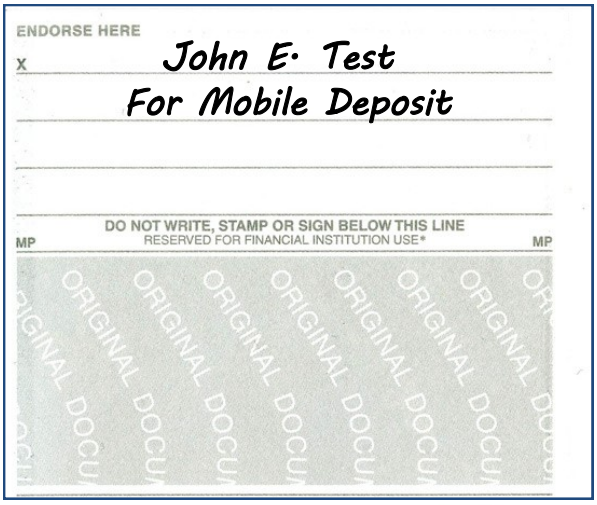
Mobile Check Deposit

Easy steps to deposit a check using the CSB Mobile App:

1. Along with your signature on the back of the check also include "For Mobile Deposit"
2. Log onto Mobile Banking with your CSOnline Banking credentials.
3. Select **Deposits** from the Menu bar.
4. Select the **Deposit Check** button.
5. Choose the checking account.
6. Carefully enter the check amount to ensure it matches the amount on the check. Click **Next**.
7. Take a picture of the front of your check. Click **Use**.
8. Take a picture of the back of your check. Click **Use**.
9. Click **Next**.
10. Review the Confirm Deposit page and select **Confirm** if all of the information is correct. If for some reason it is not accepted, we will send you an email explaining the reason why it was rejected and how to correct the error. In the box below, there are common errors and remedies for mobile deposit.

Photo Tips

- Take the photo of the check in a well-lit area.
- Flatten folded or crumpled checks before taking photos.
- Keep the check within your view finder of your camera when taking an image of the check and make sure the numbers at the bottom of the check are readable.
- Make sure to include all four corners of your check and be sure the image is not blurry .



Common Error & Exception Messages

- Could not find endorsement or improperly endorsed—Properly sign the check and retake the photo.
- Cannot read the check—Please retake the photo.
- Check already submitted—we cannot accept it again.
- Poor lighting or contrast detected—Please retake the photo in a well-lit area.
- Cannot read the numbers on the bottom of the check—refocus and retake the photo.
- Submitted 2 images of the front of check—retake both the front and back of the check.
- Amount entered does not match the amount detected—re-enter the amount and retake photo.

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